



IUHPE – UIPES

INTERNATIONAL UNION FOR HEALTH PROMOTION AND EDUCATION
UNION INTERNATIONALE DE PROMOTION DE LA SANTÉ ET D'ÉDUCATION POUR LA SANTÉ
UNIÓN INTERNACIONAL DE PROMOCIÓN DE LA SALUD Y EDUCACIÓN PARA LA SALUD

Call for Nominations for Membership of IUHPE's Executive Board

We are hereby opening the call for nominations of candidates for the upcoming election of the Executive Board of IUHPE.

Candidates must be eligible for election and they must confirm in writing their willingness to stand for election. We request that all nominations are received by March 1st, 2022. Candidates may provide a supporting statement of up to 150 words.

Eligible candidates are individual members, and persons designated by institutional members. Institutional members may not designate more than one person to stand for election from their own Institution.

Please note that nominations are not specific to a particular position on the Board; the brief descriptions of specific roles are provided for information only.

Roles and Responsibilities

Please note that the positions described below correspond to the current structure. There may be some changes if the new board so decides. The total Executive Board (EB) is comprised of the President, Immediate Past President, 12 globally elected members, and 6 members elected through the IUHPE Regional structures. This call for nominations is to appoint **globally elected members**.

In addition to their specific portfolio responsibilities, all EB Members contribute to the overall governance of the IUHPE, by providing corporate support to the organisation, and by attending and participating in Executive Board meetings and business processes. All Executive Board Members have a responsibility for:

- Ensuring and overseeing the financial probity of the IUHPE
- Ensuring that the IUHPE complies with its legal obligations
- Overseeing the employment and performance of employed staff
- Reviewing the current and potential environments in which the IUHPE operates
- Ensuring the implementation of the IUHPE's strategic and integrated work plans
- Ensuring and overseeing the resourcing of the organisation's work plans



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- Ensuring that the organisation has well-developed partnership arrangements in place
- Acting as an advocate for the work and positions of the IUHPE and being an effective ambassador for the IUHPE at meetings with external partners
- Actively supporting the maintenance of existing membership and encouraging the generation of new members (institutional and individual)
- Contributing to and supporting fundraising activities at global and regional levels
- Communicating and working effectively with all members of the Executive Board to achieve the Integrated Work Plan and the organisational objectives.
- Ensuring effective communication with all members, partners and other external organisations.

PRESIDENT

The IUHPE President is the leader of the Organization and represents it in a wide range of contexts. She/he operates within the powers delegated by the IUHPE Constitution. The role, functions and responsibilities of the President are to ensure effective governance of, and provide leadership to, the organisation.

VICE PRESIDENT FOR ADVOCACY (ADV)

The principal duties of the Vice-President for Advocacy are to supervise and coordinate the development of the IUHPE's policy portfolio and to develop an advocacy plan for the IUHPE, and to prepare an annual work plan to implement advocacy actions in concert with other IUHPE Vice Presidents.

VICE PRESIDENT FOR ADMINISTRATION (ADM)

The principal duty of the Vice-President for Administration is to ensure that the IUHPE meets its legal and administrative obligations as a global organization with administrative headquarters in France¹. S/he will work closely with the Executive Director and the Vice President for Finance and Internal Control, and other Vice-Presidents and members of the Executive Board as required.

¹ IUHPE Headquarters remain in France. Operations are run out of the International Secretariat in Montreal, Canada.



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VICE PRESIDENT FOR CAPACITY BUILDING, EDUCATION AND TRAINING (CBET)

The principal duties of the Vice-President for Capacity Building, Education and Training are to advance the preparation and continuing development of professionals in health promotion and health education.

VICE PRESIDENT FOR COMMUNICATIONS (COM)

The principal duties of the Vice President for Communications are to develop the IUHPE's internal and external communication.

VICE PRESIDENT FOR CONFERENCES (CONF)

The principal duty of the Vice-President for Conferences is to bring a dimension of long-term strategic planning to the conference cycle of the IUHPE and seek mechanisms to ensure that the conferences are better connected with each other and effectively meet the aims of the Organization.

VICE PRESIDENT FOR FINANCE AND INTERNAL CONTROL (FIC)

The principal duty of the Vice President for Finance and Internal Control is to ensure that the organization has in place and implements systems of internal control and risk management to support the effective use of its resources and reduce risks to its viability and reputation. The Vice President for Finance and Internal Control has overall responsibility for the financial management of the organization.

VICE PRESIDENT FOR FUND RAISING and MARKETING

The principal duties of the Vice-President for Fund Raising and Marketing are cross organizational with the objectives of maximizing fund raising and marketable opportunities, created by IUHPE's activities, e.g. membership, conferences, journals, etc.

VICE PRESIDENT FOR MEMBERSHIP (MEM)



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The principal duties of the Vice President for Membership are to develop a membership strategy and action plan and support its implementation, in collaboration with the International Secretariat and Liaising with regional structures.

VICE PRESIDENT FOR SCIENTIFIC AFFAIRS (SA)

The principal duty of the Vice President for Scientific Affairs is to advance the theory and practice of health promotion and health education.

VICE PRESIDENT FOR PARTNERSHIPS AND INSTITUTIONAL AFFAIRS (PIA)

The principal duty of the Vice-President for Partnerships and Institutional Affairs is to seek out, establish and support partnerships between the IUHPE and appropriate institutions to meet the strategic goals of the IUHPE. S/he is required to work in close collaboration with the President and the Executive Director of the IUHPE and to regularly consult with a broad range of institutions and agencies to build effective and mutually beneficial partnerships.